

SEAM

MEETING MINUTES

May 8th, 2025

12:00 pm



Type of Meeting: Monthly Board Meeting (Remote)

Meeting Facilitator: Ian Riley

Attendees: Ian Riley, Tony Dumais, Matt Paladino, Greg Cuetara and Sarah Williams

Note: **RED** means there is an action item for this person.

Roll call

Approval of minutes from last meeting

Review of last seminar

1. Roux Institute Site Tour.
 - a. 18 Attendees, good site tour
 - b. Presentation & Q&A

Priority Items

1. Financial updates, P&L statement (**MP**)
2. Create google drive for SEAM files for all members to have access to. (**IR**)
3. To-do:

April

- **15th, Deadline for Board nominations to be submitted to membership**
- **30th, Deadline for nominations by membership to be submitted**

- President: Ian Riley 2nd term ending 2025
- Secretary: Tony Dumais 1st term ending 2025

No membership nominations were submitted.

May

- 10th, Deadline for Board ballots to be submitted to membership.
[COMPLETED]
- 15th, Deadline to file Form E990 with IRS to certify non-profit status
- 25th, Deadline for return of ballots, maintain ballot results for submission to NCSEA in September
- File Annual Report with the Maine Secretary of State before June 1st

Proposal to move the annual meeting to later in the year.

- a. April always seems to be too busy to complete a proper annual meeting.
- b. Previously proposed to move to October via Zoom.
- c. Will require vote by membership to modify bylaws.
 - i. Proposed change:

“Article IX, Section 2: An Annual Meeting shall be held in ~~April~~ **October** of each year. Notice shall be given at least thirty days in advance.” **(IR)**

APPROVED BY BOARD

- 4. SEAM 2025 membership drive
 - a. All corporate membership renewals are completed.
 - i. Stantec still shows an open balance of \$180. **(MP)**
 - ii. Structural Integrity Consulting Engineers still shows an open balance of \$420. **(MP)**
 - iii. Wright-Pierce shows an open balance of \$180. **(MP)**
 - b. Send membership roster to NCSEA (as soon as possible) once all renewals are completed **(TD, IR)**
- 5. Review and planning of possible future SEAM seminars
- 6. ACEC Government Affairs Committee
- 7. MUBEC board
- 8. NECSEA Committee
- 9. Snow loads for “Case Study” areas
 - a. Submit Document to MUBEC **(TD)**
- 10. Newsletter items **(IR)**
 - a. Add a list of corporate members to the bottom of the newsletter.
 - b. Add SEAM contribution of \$3,000 to Eric Cobb fund to next newsletter.
 - c. NCEES CPC tracking, add brief info to newsletter.

Secondary Items (Reminders)

- Review of SEAM bylaws, [Bylaws | SEAM](#)
- Google drive
 - a. Board folder on google drive
- SEAM social media accounts
 - a. Facebook
 - b. LinkedIn
 - c. Add upcoming webinars and seminars to events on social media

- SE2050
 - a. SEI goals for 2050; [SE2050](#)
- Misc
 - a. Maine structural engineering awards
 - b. SEA Grant Program

New Business

Open Discussion

Adjournment

Seminar Planning 2025

Month	Topic	Type	In-Person/ Virtual	Person
May/June	SEER CALOES Training, Michael Fallon	E	In-Person	Ian
TBD	Vertical Harvest Part 2	E	In-Person	Greg
TBD	Historic Building Analysis			Greg
TBD	Blue Hill Falls Bridge Site Tour	E	In-Person	Ian
2025	2021 Code Updates	H/F	Webinar?	Ian
Fall	UMaine 3D Printing Composites		In-Person	Matt
Fall	Colby Dormitory		In-Person	Matt
Late Fall	Roux Institute Follow up Site Visit	E	In-Person	Matt
TBD	Bridge Tours, Western Ave, Augusta		In-Person	Sarah

Key:

F = Full day event

H = Half Day event

L = Lunch event

E = Evening event