

SEAM

MEETING MINUTES

April 3th, 2025

12:00 pm



Type of Meeting: Monthly Board Meeting (Remote)

Meeting Facilitator: Ian Riley

Attendees: Ian Riley, Tony Dumais, Greg Cuetara and Sarah Williams

Note: **RED** means there is an action item for this person.

Roll call

Approval of minutes from last meeting

Review of last seminar

1. None.

Priority Items

1. Financial updates, P&L statement (**MP**)
2. To-do:

March

- **1st, NCSEA yearly cycle starts**
- **1st (approx.), send updated membership roster to NCSEA.**
- **Provide notice for April Annual Meeting, 30 days in advance**

April

- **15th, Deadline for Board nominations to be submitted to membership**
 - **30th, Deadline for nominations by membership to be submitted**
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- **President: Ian Riley 2nd term ending 2025**
 - **Secretary: Tony Dumais 1st term ending 2025**
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3. Proposal to move the annual meeting to later in the year.
 - a. April always seems to be too busy to complete a proper annual meeting.
 - b. Will move Annual meeting to October and incorporate it into our monthly meeting (virtual). Update SEAM constitution (**IR**)

4. Discussed adding an amendment to bylaws to allow board to appoint additional 1-year terms to current members if needed to maintain continuity at higher level positions of board.
5. SEAM 2025 membership drive
 - a. All corporate membership renewals are completed.
 - b. Need to verify payment of all corporate memberships. (MP)
 - c. Send membership roster to NCSEA (as soon as possible) once all renewals are completed (TD, IR)
 - d. Corporate fee invoice seems to be getting missed. Need to investigate and do trial invoicing for next time (IR)
6. Review and planning of possible future SEAM seminars
7. Review and planning of possible combined endeavors with ACEC (MP, GC)
8. ACEC Government Affairs Committee (MP)
9. MUBEC board
10. NECSEA Committee
11. Snow loads for “Case Study” areas.
 - a. Create write up to send out to MUBEC (TD)
12. Newsletter items (IR)
 - a. Add a list of corporate members to the bottom of the newsletter.
 - b. Add SEAM contribution of \$3,000 to Eric Cobb fund to next newsletter.
 - c. Add note that SEAM is monitoring LD-445 legislation.
 - d. NCEES CPC tracking, add brief info to newsletter.

Secondary Items (Reminders)

- Review of SEAM bylaws, [Bylaws | SEAM](#)
- Google drive
 - a. Board folder on google drive
- SEAM social media accounts
 - a. Facebook
 - b. LinkedIn
 - c. Add upcoming webinars and seminars to events on social media
- SE2050
 - a. SEI goals for 2050; [SE2050](#)
- Misc
 - a. Maine structural engineering awards
 - b. SEA Grant Program

New Business
Open Discussion
Adjournment

Seminar Planning 2024

Month	Topic	Type	In-Person/ Virtual	Person
April	Roux Institute	E	In-Person	Matt
TBD	Vertical Harvest Part 2	E	In-Person	Greg
TBD	Historic Building Analysis			Greg
TBD	Blue Hill Falls Bridge Site Tour	E	In-Person	Ian
March/April	SEER CALOES Training, Michael Fallon	E	In-Person	Ian
2025	2021 Code Updates	H/F	Webinar?	Ian
Fall	UMaine 3D Printing Composites		In-Person	Matt
Fall	Colby Dormitory		In-Person	Matt
TBD	Bridge Tours, Western Ave, Augusta		In-Person	Sarah

Key:

F = Full day event

H = Half Day event

L = Lunch event

E = Evening event