

# **SEAM**

## **MEETING MINUTES**

September 12<sup>th</sup>, 2024

2:00 pm



Type of Meeting: Monthly Board Meeting (Remote)

Meeting Facilitator: Ian Riley

Attendees: Ian Riley, Tony Dumais, Matt Paladino, Greg Cuetara and Sarah Williams

Note: **RED** means there is an action item for this person.

### **Roll call**

### **Approval of minutes from last meeting**

### **Review of last seminar**

1. None.

### **Priority Items**

1. Financial updates, P&L statement (**MP**)
2. To-do:

### **September**

- **1<sup>st</sup>, NCSEA yearly cycle starts**
- **21<sup>st</sup> (approx.), Delegate Report due to NCSEA. They will send out an email to the Delegate with exact date due**
- **30<sup>th</sup>, Deadline for payment of dues to NCSEA, \$25 per member, submission of membership list and Board of Director ballot results (**MP**)**
- **Send representative to NCSEA Annual Summit**
- **Treasurer to pay annual insurance premium**

### **October**

- **Budget submitted to Board of Directors by 15th by Treasurer**
3. 2024 membership drive
    - a. Need to send final notice to corporate members that have not renewed.

- b. List of corporate members that have not been marked paid on StarChapter:
  - (TD, IR)
  - i. **Foley Buhl Roberts & Associates**
  - ii. **HEB Engineers, Inc.**
  - iii. **Albert Putnam**
  - iv. **SMRT**
- 4. Review and planning of possible future SEAM seminars
- 5. Review and planning of possible combined endeavors with ACEC or SEER (MP, GC)
- 6. Newsletter (IR)
- 7. Add meeting minutes to website: [https://seam.org/Meeting\\_Minutes](https://seam.org/Meeting_Minutes) (TD)
  - a. Add “how to” for adding meeting minutes to website (TD)
- 8. Update links: <https://seam.org/Links>
- 9. SEA Grant Program
  - a. Due tomorrow!
- 10. ACEC Government Affairs Committee
- 11. MUBEC board
  - a. Need to get updated status on new MUBEC codes.
- 12. NECSEA Committee

### **Secondary Items (Reminders)**

- Review of SEAM bylaws, [Bylaws | SEAM](#)
- Google drive
  - a. Board folder on google drive
- SEAM social media accounts
  - a. Facebook
  - b. LinkedIn
  - c. Add upcoming webinars and seminars to events on social media
- SE2050
  - a. SEI goals for 2050; [SE2050](#)
- Misc
  - a. Maine structural engineering awards

### **New Business**

### **Open Discussion**

### **Adjournment**

## Seminar Planning 2024

| Month       | Topic                                | Type | In-Person/<br>Virtual | Person   |
|-------------|--------------------------------------|------|-----------------------|----------|
| October     | Javits Convention Center Expansion   | L    | Webinar               | Tony     |
| November    | Water St Bridge Tour                 | E    | In-Person             | Sarah    |
| November 7  | UMaine Alford Arena                  | E    | In-Person             | Ian      |
|             |                                      |      |                       |          |
| TBD         | Vertical Harvest Part 2              | E    | In-Person             | Greg     |
| TBD         | Blue Hill Falls Bridge Site Tour     | E    | In-Person             | Ian      |
|             |                                      |      |                       |          |
|             |                                      |      |                       |          |
| TBD         | SEER CALOES Training, Michael Fallon | E    | In-Person             | Greg/Ian |
| 2025        | 2021 Code Updates                    | H/F  | Webinar?              | Ian      |
| TBD         | Historic Building Analysis           |      |                       | Greg     |
|             |                                      |      |                       |          |
| Spring 2025 | UMaine 3D Printing Composites        |      | In-Person             | Matt     |
| Spring 2025 | Colby Dormitory                      |      | In-Person             | Matt     |
|             |                                      |      |                       |          |

Key:

F = Full day event

H = Half Day event

L = Lunch event

E = Evening event