

SEAM MEETING AGENDA

June 6th, 2024

12:00 pm



Type of Meeting: Monthly Board Meeting (Remote)

Meeting Facilitator: Ian Riley

Attendees: Ian Riley, Tony Dumais, Matt Paladino, and Sarah Williams

Note: **RED** means there is an action item for this person.

Roll call

Approval of minutes from last meeting

Review of last seminar

1. 9th to 10th edition fire protection
 - a. 10 attendees, nice venue, good food
 - b. Seemed to be easy to set up on website

Priority Items

1. Financial updates, P&L statement (**MP**)
2. To-do:

May

- 10th, Deadline for Board ballots to be submitted to membership
- 15th, Deadline to file Form E990 with IRS to certify non-profit status
- 25th, Deadline for return of ballots, maintain ballot results for submission to NCSEA in September **IR**
- File Annual Report with the Maine Secretary of State before June 1st

June

- 15th, Deadline for election results to be released to membership and NCSEA
 - 30th, Board of Director term ends
3. 2024 membership drive
 - a. 95 members have not renewed, 100 members have renewed
 - b. Need to go through and send email reminders to those have not renewed (**TD**)
 - c. Verify/update “date paid” for each member (**MP**)

4. ACEC Government Affairs Committee
5. MUBEC board
 - a. Currently looks like Fall when Maine will be adopting new 2021 Codes
6. NECSEA Committee

Secondary Items (Reminders)

- Review of SEAM bylaws, [Bylaws | SEAM](#)
- Google drive
 - a. Board folder on google drive
- SEAM social media accounts
 - a. Facebook
 - b. LinkedIn
 - c. Add upcoming webinars and seminars to events on social media
- SE2050
 - a. SEI goals for 2050; [SE2050](#)
- Corporate member sponsorship of SEAM?
 - a. Discuss possible benefits and costs.
 - i. Presentation at or before seminars?
 - ii. Recognition of sponsorship at events/meetings?
 - iii. Recognition at award ceremonies?
 - iv. Advertisement?
 - v. Logo on website, monthly newsletter, other announcements?
- Misc
 - a. Maine structural engineering awards
 - i. Maybe make this part of the annual meeting?

New Business

Open Discussion

Adjournment

Seminar Planning 2024

Month	Topic	Type	In-Person/ Virtual	Person
TBD	Vertical Harvest Part 2	E	In-Person	Greg
TBD	Blue Hill Falls Bridge Site Tour	E	In-Person	Ian
Summer	2021 Code Updates	H/F	Webinar?	Ian
TBD	SEER CALOES Training, Michael Fallon	E	In-Person	Greg/Ian
TBD	Historic Building Analysis			Greg
Spring 2025	UMaine 3D Printing Composites		In-Person	Matt
Spring 2025	Colby Dormitory		In-Person	Matt

Key:

F = Full day event

H = Half Day event

L = Lunch event

E = Evening event