

SEAM

MEETING MINUTES

October 3rd, 2024

12:00 pm



Type of Meeting: Monthly Board Meeting (Remote)

Meeting Facilitator: Ian Riley

Attendees: Ian Riley, Tony Dumais, Matt Paladino, Greg Cuetara and Sarah Williams

Note: **RED** means there is an action item for this person.

Roll call

Approval of minutes from last meeting

Review of last seminar

1. None.

Priority Items

1. Financial updates, P&L statement (**MP**)
2. To-do:

September

- 1st, NCSEA yearly cycle starts
- 21st (approx.), Delegate Report due to NCSEA. They will send out an email to the Delegate with exact date due
- 30th, Deadline for payment of dues to NCSEA, \$25 per member, submission of membership list and Board of Director ballot results (**MP**)
- Send representative to NCSEA Annual Summit
- Treasurer to pay annual insurance premium

October

- Budget submitted to Board of Directors by 15th by Treasurer
3. 2024 membership drive
 - a. Need to send final notice to corporate members that have not renewed.

- b. List of corporate members that have not been marked paid on StarChapter:
(TD, IR)

- i. **Albert Putnam**

- 4. Review and planning of possible future SEAM seminars
 - 5. Review and planning of possible combined endeavors with ACEC or SEER (MP, GC)
 - 6. Newsletter (IR)
 - 7. Add “how to” for adding meeting minutes to website (TD)
 - 8. Update links: <https://seam.org/Links>
 - 9. ACEC Government Affairs Committee
 - 10. MUBEC board
 - a. Need to get updated status on new MUBEC codes.
 - 11. NECSEA Committee
 - 12. SEER Joined us for the meeting to discuss current items
 - a. David Sheldrake, Nathan Powelson & Helen Watts joined the call
 - b. Looking to get an updated list of available engineers contact information
 - c. Looking to get another Cal OES training session (in person or virtual)

Secondary Items (Reminders)

- Review of SEAM bylaws, [Bylaws | SEAM](#)
- Google drive
 - a. Board folder on google drive
- SEAM social media accounts
 - a. Facebook
 - b. LinkedIn
 - c. Add upcoming webinars and seminars to events on social media
- SE2050
 - a. SEI goals for 2050; [SE2050](#)
- Misc
 - a. Maine structural engineering awards
 - b. SEA Grant Program

New Business

Open Discussion

Adjournment

Seminar Planning 2024

Month	Topic	Type	In-Person/ Virtual	Person
October	Javits Convention Center Expansion	L	Webinar	Tony
November	Water St Bridge Tour	E	In-Person	Sarah
October 30th	UMaine Alford Arena	E	In-Person	Ian
TBD	Vertical Harvest Part 2	E	In-Person	Greg
TBD	Blue Hill Falls Bridge Site Tour	E	In-Person	Ian
TBD	Kone Elevator	L	Webinar	Matt
TBD	SEER CALOES Training, Michael Fallon	E	In-Person	Greg/Ian
2025	2021 Code Updates	H/F	Webinar?	Ian
TBD	Historic Building Analysis			Greg
Spring 2025	UMaine 3D Printing Composites		In-Person	Matt
Spring 2025	Colby Dormitory		In-Person	Matt

Key:

F = Full day event

H = Half Day event

L = Lunch event

E = Evening event