

SEAM

MEETING MINUTES

December 6th, 2023

12:00 pm



Type of Meeting: Monthly Board Meeting (Remote)

Meeting Facilitator: Ian Riley

Attendees: Ian Riley, Tony Dumais, Matt Paladino, Greg Cuetara and Sarah Williams

Note: **RED** means there is an action item for this person.

Roll call

Approval of minutes from last meeting

Review of last seminar

1. November 21 - Vertical Harvest Tour with PSA Seminar
 - a. Went well – will be a 2nd tour in March – April next year

Priority Items

1. Financial updates, P&L statement
 - a. No updates
2. To-do:

December

- Eric Cobb Scholarship Fund - last contribution was on 12/02/2020 for \$3000.00.
 - Agreed to continue to contribute to this scholarship this year (\$3,000)

January

- 1st, fiscal year starts
 - 1st thru 31st, membership drive
 - Confirm participation and sponsorship of National Engineers Week in February; coordinate with ASCE.
3. NCSEA Summit Report
 - a. See email from Greg
 4. LD 207 – Stakeholder Group
 - a. Need to send a representative to the stakeholder group meetings (**GC**)

- b. Meetings are remote, 3 to 4 meetings (2-hours per meeting).
 - c. <https://legislature.maine.gov/backend/App/services/getDocument.aspx?documentId=101600>
- 5. Submit donation to Eric Cobb Scholarship Fund (**MP**)
- 6. ACEC Government Affairs Committee
- 7. MUBEC board
- 8. Executive director and upcoming membership drive
 - a. Star Chapter?
 - i. Explore Star Chapter
 - b. Addy with PSA?
 - c. **GC** to reach out to Addy & send out invite to board members for meeting
 - d. Board will look at increasing dues slightly next year to get to break-even/slight profit for next year.
- 9. NECSEA Committee
- 10. Takeover website duties from webmaster (Ethan Rhile) and change website to Squarespace or similar service to facilitate ease of changes
 - a. Create simple "How-To" document for Brown Paper Ticket (**IR**)

Secondary Items (Reminders)

- Review of SEAM bylaws, [Bylaws](#) | [SEAM](#)
- Google drive
 - a. Board folder on google drive
- SEAM social media accounts
 - a. Facebook
 - b. LinkedIn
 - c. Add upcoming webinars and seminars to events on social media
- SE2050
 - a. SEI goals for 2050; [SE2050](#)
- Corporate member sponsorship of SEAM?
 - a. Discuss possible benefits and costs.
 - i. Presentation at or before seminars?
 - ii. Recognition of sponsorship at events/meetings?
 - iii. Recognition at award ceremonies?
 - iv. Advertisement?
 - v. Logo on website, monthly newsletter, other announcements?
- Misc
 - a. Maine structural engineering awards

- i. Maybe make this part of the annual meeting?

New Business

Open Discussion

Adjournment

Seminar Planning 2023/2024

Month	Topic	Type	In-Person/ Virtual	Person
December 12	Consigli, Modular construction at Colby	L	Virtual	Tony
Spring '24	Blue Hill Falls Bridge Site Tour	E	In-Person	Ian
TBD	SEER CALOES Training, Michael Fallon	E	In-Person	Greg/Ian
TBD	UMaine 3D Printing Composites		In-Person?	Matt
TBD	Historic Building Analysis			Greg

Key:

F = Full day event

H = Half Day event

L = Lunch event

E = Evening event