

SEAM

MEETING MINUTES

November 2nd, 2023

12:00 pm



Type of Meeting: Monthly Board Meeting (Remote)

Meeting Facilitator: Ian Riley

Attendees: Ian Riley, Tony Dumais, Matt Paladino, Greg Cuetara and Sarah Williams

Note: **RED** means there is an action item for this person.

Roll call

Approval of minutes from last meeting

Review of last seminar

1. Concrete Corrosion Seminar – (**IR**)
 - a. A little light on attendance
 - b. Great Presentation overall, good speaker

Priority Items

1. Plan for upcoming seminars (see Seminar Table)
 - a. Update on status of previously proposed seminars
 - b. November 21 - Vertical Harvest Tour in Person with PSA
 - c. December 12 – Colby Modular Construction
2. Takeover website duties from webmaster (Ethan Rhile) and change website to Squarespace or similar service to facilitate ease of changes
 - a. Create simple “How-To” document for Brown Paper Ticket (**IR**)
3. Financial updates, P&L statement (**MP**)
 - a. Review budget submitted by treasurer (**MP**)
 - b. Board will look at increasing dues slightly next year to get to break-even/slight profit for next year.
4. To-do:

November

- **NCSEA Summit**

December

- [Eric Cobb Scholarship Fund](#) - last contribution was on 12/02/2020 for \$3000.00.
- 5. ACEC Government Affairs Committee
- 6. MUBEC board
- 7. Discuss the Maine PE Stakeholders meeting, attended by Greg.
 - a. Law got passed in last legislation indicating municipal projects under \$250,000 do not require a PE stamp. Include additional information in upcoming newsletter ([IR](#))
- 8. Executive director
 - a. Addy with PSA
 - b. [GC](#) to reach out to Addy & send out invite to board members for meeting
- 9. NECSEA Committee
- 10. Prepare next newsletter
 - a. Maine PE Stakeholders meeting
 - b. Next seminar
 - c. Other topics to add?

Secondary Items (Reminders)

- Review of SEAM bylaws, [Bylaws | SEAM](#)
- Google drive
 - a. Board folder on google drive
- SEAM social media accounts
 - a. Facebook
 - b. LinkedIn
 - c. Add upcoming webinars and seminars to events on social media
- SE2050
 - a. SEI goals for 2050; [SE2050](#)
- Corporate member sponsorship of SEAM?
 - a. Discuss possible benefits and costs.
 - i. Presentation at or before seminars?
 - ii. Recognition of sponsorship at events/meetings?
 - iii. Recognition at award ceremonies?
 - iv. Advertisement?
 - v. Logo on website, monthly newsletter, other announcements?
- Misc
 - a. Maine structural engineering awards
 - i. Maybe make this part of the annual meeting?

New Business
Open Discussion
Adjournment

Seminar Planning 2023/2024

Month	Topic	Type	In-Person/ Virtual	Person
November 21	Vertical Harvest Tour in Person with PSA	E	In-Person	Greg
December 12	Consigli, Modular construction at Colby	L	Virtual	Tony
Spring '24	Blue Hill Falls Bridge Site Tour	E	In-Person	Ian
TBD	SEER CALOES Training, Michael Fallon	E	In-Person	Greg/Ian
TBD	UMaine 3D Printing Composites		In-Person?	Matt
TBD	Historic Building Analysis			Greg

Key:

F = Full day event

H = Half Day event

L = Lunch event

E = Evening event