

SEAM

MEETING MINUTES

August 3rd, 2023

12:00 noon pm



Type of Meeting: Monthly Board Meeting (Remote)

Meeting Facilitator: Ian Riley

Attendees: Ian Riley, ~~Matt Paladino~~, Tony Dumais, Greg Cuetara and Sarah Williams

Note: **RED** means there is an action item for this person.

Roll call

Approval of minutes from last meeting

Review of last seminar

1. None

Priority Items

1. Plan for upcoming seminars (see Table)
 - a. Break from Summer seminars
 - b. Alternative engagement beyond just seminars/webinars
 - c. Reach out to Concrete supplier regarding 1L concrete (**TD**)
2. Financial updates, P&L statement (**MP**)
 - a. Net \$82.87 loss for month of July
3. To-do

August

- None

September

- 1st, NCSEA yearly cycle starts
 - 21st (approx.), Delegate Report due to NCSEA. They will send out an email to the Delegate with exact date due
 - 30th, Deadline for payment of dues to NCSEA, \$20 per member, submission of membership list and Board of Director ballot results
 - Send representative to NCSEA Annual Summit
 - Treasurer to pay annual insurance premium
4. Establish regular monthly newsletter to be sent to members (**IR**)
 - a. NCSEA seismic subcommittee looking for members

- b. Upcoming items
- c. Future Seminars
- d. Corporate members can get free advertisement?
- e. Can charge for marketing, job advertising
- f. Material updates throughout the year
- g. Maine PE Board items?
- 5. Corporate member sponsorship of SEAM?
 - a. Discuss possible benefits and costs.
 - i. Presentation at or before seminars?
 - ii. Recognition of sponsorship at events/meetings?
 - iii. Recognition at award ceremonies?
 - iv. Advertisement – on lighter side.
 - v. Logo on website, monthly newsletter, other announcements?
 - vi. Possibility of Tiers to Corporate Sponsorship?
- 6. ACEC Government Affairs Committee
- 7. MUBEC board
- 8. NECSEA Committee
- 9. 2023 New England Transportation Annual publication
 - a. Seeking help in distribution and promotion of their new publication.
 - i. Seems like an easy plug and SEAM can get a full page Ad in publication.

Secondary Items (Reminders)

- Review of SEAM bylaws, [Bylaws | SEAM](#)
- NECSEA
 - a. SEBH sustainability committee
 - i. Chris Williams (TT) has show interest in being on the committee
- Google drive
 - a. Board folder on google drive
 - b. Spreadsheet of past seminars
 - i. Current members try to add info on seminars you were responsible for in past (**MP**, **GC**)
- SEAM social media accounts
 - a. Facebook
 - b. LinkedIn
 - c. Confirm access for directors and officers (**IR**)
- SE2050
 - a. SEI goals for 2050; [SE2050](#)

- b. Add to website/social media or newsletter?
- Misc
 - a. Executive director
 - i. Discuss getting this setup
 - ii. Financial impact
 - 1. Take a look at this in future – maybe to help with membership drive (IR has contact of person)
 - b. Maine structural engineering awards
 - i. Maybe make this part of the annual meeting

New Business

Open Discussion

Adjournment

Seminar Planning 2023/2024

Month	Topic	Type	In-Person/ Virtual	Person
October	Consigli, Modular construction at Colby	L	Virtual	Tony
TBD	Thermal Bridging	L	Webinar	Ian
November	Corrosion of Reinforced Concrete Structures	L	In-Person	Ian
TBD	SEER CALOES training, Michael Fallon	E	In-Person	Greg/Ian
				Matt
TBD	Historic building analysis			Greg
				Sarah

Key:

F = Full day event

H = Half Day event

L = Lunch event

E = Evening event