

SEAM MEETING MINUTES

March 2, 2023

12:00 noon pm



Type of Meeting: Monthly Board Meeting (Virtual)

Meeting Facilitator: Bryson Welch

Attendees: Bryson Welch, Ian Riley, Matt Paladino, Greg Cuetara, and Tony Dumais

Note: **RED** means there is an action item for this person.

Roll Call

Approval of minutes from last meeting

Review of last Seminar

1. Thermal Bridging
 - a. Cancelled event, \$500 cost for room that will be credited for future use.

Priority Items

2. Plan for upcoming seminars (see 2022/2023 Table)
 - a. Collaborate with SENH, ASCE on NCSEA webinars
 - b. Plan spring seminars
 - c. SK Gosh, larger event, look into Diamond Approval?
 - d. Avoid overlap with NECSEA annual meeting.
3. Constant Contact
4. Brown Paper
 - a. It links to the SEAM paypal account
 - b. There will be an attendee roster generated, which should be upload-able to seamwebmaster google drive for record purposes.
 - c. It's times easier than the other way.
5. Membership
 - a. GEI outstanding
 - b. Secretary to compile membership - **Ian R**
 - c. Treasurer to confirm payments
6. Financial updates, P&L statement

- a. Cancelled Zoom Account; will need to have a new account created prior to any webinar events (as required).
- 7. NECSEA
 - a. Fellow delegates/NECSEA members. SEBH has started a sustainability committee and meet online the second Monday of the month at 6:15. We are a group of two and as I understand it your MO's also have small groups (or no group). If you or anyone in your organization is interested in attending to share ideas, pool resources etc. please let me know and I will send along the meeting invite.
 - b. Thomas Lamb <tlamb@tfmoran.com>

8. SEER Subcommittee

9. ACEC Government Affairs Committee

10. To-do

March

- Provide notice for April Annual Meeting, 30 days in advance

April

- 15th, Deadline for Board nominations to be submitted to membership
- 30th, Deadline for nominations by membership to be submitted

May

- 10th, Deadline for Board ballots to be submitted to membership
- 15th, Deadline to file Form E990 with IRS to certify non-profit status
- 25th, Deadline for return of ballots, maintain ballot results for submission to NCSEA in September

June

- 15th, Deadline for election results to be released to membership and NCSEA
- 30th, Board of Director term ends

11. SEAM social media accounts

- a. Facebook
- b. LinkedIn

12. NCSEA

- a. Brand Awareness
- b. National meeting
 - i. Executive director
 - 1. Person from NY? To do. – **Ian R**
 - ii. Local award
 - iii. Mission Statement

13. Material institutes update (March and September)

Secondary Items (Reminders)

- SE2050
 - a. SEI goals for 2050
 - b. As SEAM board members we should have more knowledge to discuss the initiatives

New Business

Open Discussion

Adjournment

Seminar Planning 2021/2022

Month	Topic	Type	In-Person/ Virtual	Person
				BTW
March?	Thermal Bridging	L	Webinar	Ian
TBD	SEER CALOES training, Michael Fallon	E	In-Person	Greg/Ian
April	Code Update Webinar			Matt
	AISC, ACI, IBC 2021 Seminar, SK Goash (sp)			
TBD	Historic building analysis			Greg
May	NECSEA Webinars, TT Embodied Carbon			Greg
Fall	ASCE Board 7-16, IBC 2021		Virtual	Tony?
	Melissa Wong (TT) acoustics and vibrations			

Key:

F = Full day event

H = Half Day event

L = Lunch event

E = Evening event