

SEAM

MEETING AGENDA

January 5, 2023

12:00 noon pm



Type of Meeting: Monthly Board Meeting (Virtual)

Meeting Facilitator: Bryson Welch

Attendees: Bryson Welch, Ian Riley, Matt Paladino, Greg Cuetara, Tony Dumais.

Note: **RED** means there is an action item for this person.

Roll Call

Approval of minutes from last meeting

1. Approved.

Review of last Seminar

2. SoFi Stadium
 - a. Event went well.

Priority Items

3. Plan for upcoming seminars (see 2022/2023 Table)
 - a. Collaborate with SENH, ASCE on NCSEA webinars
 - b. Seminars February and beyond
4. Constant Contact
5. Google drive
 - a. Board folder on google drive
 - b. Spreadsheet of past projects
 - i. Update with current seminars
6. Membership
 - a. January – Ian, Matt, and Bryson to coordinate
 - b. Confirm costs
 - i. All members must sign up through the website.
 - ii. Member, Licensed Engineer:
 1. \$70 Early Bird Special – pay before **February 10th**
 2. \$85 thereafter (increased from \$70 in 2019, \$75 in 2021)
 - iii. Associate Member, Professional:
 1. \$70 Early Bird Special – pay before February 1st
 2. \$85 thereafter (increased from \$70 in 2019. \$80 in 2021)

- iv. Corporate Rate:
 - 1. \$100 + \$35 per person (Member or Associate) (increased from \$90 & \$25 in 2021) (\$120 + \$45 per person)
 - 2. Optional Sponsorship?
 - 3. Use membership database to create Corporate spreadsheets and email to treasurer to forward to Firms
- v. Engineer In Training (EIT) Rate:
 - 1. \$35 (increased from \$20 in 2017), \$25 in 2021)
- vi. Student Rate:
 - 1. No fee
- vii. Member, Retired:
 - 1. \$30 (increased from \$20 in 2021)
- viii. Memberships paid in December are carry over to the next year.

7. Financial updates, P&L statement

SEAM Profit Loss Worksheet Dec-22

Beginning Balance 11/01/2022	\$ 21,770.32
Ending Balance 12/31/2022	\$ 15,326.91
Net	\$ (6,443.41)

REVENUE

Amount	Description	Date	Notes
\$ 800.31	Paypal Transfer	11/14/2022	
\$ 556.62	Paypal Transfer	12/29/2022	
\$ 1,356.93	TOTAL REVENUE		

EXPENSES

Amount	Description	Date	Notes
\$ 58.03	Constant Contact	11/8/2022	
\$ 43.72	Corner Room Tab	11/17/2022	November event meetup
\$ 32.98	Web hosting	11/28/2022	
\$ 598.20	ACEC of Maine dues	12/7/2022	
\$ 58.03	Constant Contact	12/8/2022	
\$ 100.00	Check	12/16/2022	Dec. Speaker gift card reimbursement
\$ 3,159.38	Check	12/20/2022	NCSEA summit expenses
\$ 3,750.00	NCSEA dues	12/29/2022	
\$ (7,800.34)	TOTAL EXPENSES		

NOTE: CURRENT PAYPAL BALANCE =	\$ -
TOTAL KEY BALANCE + PAYPAL BALANCE =	\$ 15,326.91
Net Change =	\$ (7,243.72)

- a.
- b. Pay NCSSEA dues
 - i. Confirm payment
- 8. SEER Subcommittee
- 9. ACEC Government Affairs Committee
- 10. To-do

December

- Eric Cobb Scholarship Fund - last contribution was on 12/02/2020 for \$3000.00
 - **Shaleen Jain, Ph.D., P.E.**
 - Shaleen Jain <shaleen.jain@maine.edu>
 - Professor and Department Chair
 - Civil and Environmental Engineering
 - University of Maine, Orono ME 04469 USA
 - Voice: (207) 581-2170
 - he/him/his

January

- 1st, Fiscal year starts
- 1st thru. 31st, Membership drive
- Payment for ZOOM
- Confirm participation and sponsorship of National Engineers Week in February; coordinate with ASCE.

February

- National Engineers Week, SEAM typically donates money and our logo gets added with the others.

11. SEAM social media accounts

- a. Facebook
- b. LinkedIn

12. NCSEA

- a. Brand Awareness
- b. National meeting
 - i. Executive director
 1. Person from NY?
 - ii. Local award
 - iii. Mission Statement
 - iv. Don't be afraid to update constitution

13. Material institutes update (March and September)

Secondary Items (Reminders)

- SE2050
 - a. SEI goals for 2050
 - b. As SEAM board members we should have more knowledge to discuss the initiatives

New Business

Open Discussion

Adjournment

Seminar Planning 2021/2022

Month	Topic	Type	In-Person/ Virtual	Person
Jan.	Veranda Street Lateral Slide Bridge, Portland with ASCE	L	In-Person	BTW
	Melissa Wong acoustics and vibrations			
	Delta Beam Site Visit, Congress Street, Portland	L	In-Person	Ian
TBD	SEER CALOES training, Michael Fillion	E	In-Person	Greg/Ian
Feb.	Thermal Bridging	L	In-Person	Ian
				Tony
TBD	Historic building analysis			Greg
May	NECSEA Webinars, TT Embodied Carbon			Greg
				Matt P.

Key:

F = Full day event

H = Half Day event

L = Lunch event

E = Evening event