

SEAM

MEETING MINUTES

December 8, 2022

12:00 pm



Type of Meeting: Monthly Board Meeting (Virtual)

Meeting Facilitator: Bryson Welch

Attendees: Bryson Welch, Ian Riley, Matt Paladino, Greg Cuetara, and Tony Dumais

Note: **RED** means there is an action item for this person.

Roll Call

Approval of minutes from last meeting

1. Meeting minutes approved

Review of last Seminar

2. 201 Federal Street
 - a. Tour went well, interesting collaboration between engineering firms
 - b. PDHs to be released shortly
 - c. Post-event dinner went well

Priority Items

3. Plan for upcoming seminars (see 2021/2022 Table)
 - a. Constant Contact seminar email sent out for next seminar.
 - b. Collaborate with SENH, ASCE on NCSEA webinars
 - c. Seminars February and beyond
 - d. Plan for Spring seminars
4. Constant Contact
 - a. Used for Revit training seminar
5. Google drive
 - a. Board folder on google drive:
<https://drive.google.com/drive/folders/1lFEnggZoho7tKaET9fMAIzTrQkAGwn-E?usp=sharing>
 - b. Spreadsheet of past projects
 - i. Update with current seminars after each seminar
6. Membership

- a. January – Ian, Matt, and Bryson to coordinate
 - b. Send email to each company corporate membership
 - c. Need to update budget, figure out shortfall, and update corporate membership rate – Matt
- 7. Financial updates, P&L statement
 - a. Pay NCSSEA dues – Matt
 - b. Reimbursement for NCSEA Summit expenses - Matt
- 8. SEER Subcommittee
- 9. ACEC Government Affairs Committee
- 10. To-do:

September

- 1st, NCSEA yearly cycle starts
- 21st (approx.), Delegate Report due to NCSEA. They will send out an email to the Delegate with exact date due
- 30th, Deadline for payment of dues to NCSEA, \$20 per member, submission of membership list and Board of Director ballot results
- Send representative to NCSEA annual Summit

October

- Budget submitted to Board of Directors by 15th by Treasurer

November

- (none)

December

- Eric Cobb Scholarship Fund - last contribution was on 12/02/2020 for \$3000.00

- 11. SEAM social media accounts
 - a. Facebook
 - b. LinkedIN (Ian accounts, secretary at SEAM)
 - i. “Structural Engineers Association of Maine”
- 12. NCSEA
 - a. Brand Awareness
 - b. National meeting
 - i. Executive director
 - 1. Person from NY?
 - ii. Local award
 - iii. Mission Statement
 - iv. Don’t be afraid to edit constitution
- 13. Material institutes update

Secondary Items (Reminders)

- SE2050
 - a. SEI goals for 2050
 - b. As SEAM board members we should have more knowledge to discuss the initiatives

New Business

Open Discussion

Adjournment

Seminar Planning 2021/2022

Month	Topic	Type	In-Person/ Virtual	Person
Jan.	Veranda Street Lateral Slide Bridge, Portland Cianbro Contractor with ASCE (Confirm w/ ASCE)	L	In-Person	BTW
TBD	SEER CALOES training, Michael Fillion	E	In-Person	Greg/Ian
Feb	Thermal Bridging			Ian
Dec. 13th	SoFi Stadium			Tony
TBD	Historic building analysis			Greg
				Matt P.
	SJI – Free Webinars (See Greg’s email)			
May	NECSEA Webinars, TT Embodied Carbon			Greg

Key:

F = Full day event

H = Half Day event

L = Lunch event

E = Evening event