

SEAM

MEETING MINUTES

June 2, 2022

12:00 pm



Type of Meeting: Monthly Board Meeting (online)

Meeting Facilitator: Bryson Welch

Attendees: Bryson Welch, Matt Novicki, Ian Riley, Greg Cuetara, and Tony Dumais

Note: **RED** means there is an action item for this person.

Roll Call

Approval of minutes from last meeting

Welcome Tony

1. Introductions
 - a. Nine votes for Tony Dumais for SEAM Director

Review of last Seminar

1. Portland Back Cove Sewer Interceptor
 - a. Event went well.
 - b. Good size attendance for the event.
 - c. Need to provide 3 to 4 weeks of notice for future events to ensure attendance

Priority Items

2. Plan for upcoming seminars (see 2021/2022 Table)
 - a. NECSEA
 - b. Collaborate with SENH on NCSEA webinars, Roger Sproul
3. Constant Contact
 - a. 25% open Constant Contact messages
 - b. 75% open email message
 - c. Send out manual email and compare to Constant Contact - **Ian**
 - d. Send out email to select groups to try to confirm the issue - **Ian**
4. Membership Drive
 - a. All paid, check email addresses (keep track of bounce backs)
 - b. New member list
 - i. Google Drive (coordinate with Ethan) - **Bryson**

5. Board Opening
 - a. Treasurer
 - i. Meet in person next month
 - ii. July 7th, Portland
6. Financial updates, P&L statement
 - a. Submit Form 990 - **Matt and Tony**
7. SEER Subcommittee
8. ACEC Government Affairs Committee
9. Material institutes update
10. To Do

June

- 15th, Deadline for election results to be released to membership and NCSEA
- 30th, Board of Director term ends

July

- 1st, Board of Director term starts
- ACEC membership fiscal year starts July 1. Dues can be paid quarterly or annually. ACEC will send an invoice for renewal. Annual dues are approx. \$500.

- a.
11. SEAM social media accounts
 - a. Facebook
 - b. LinkedIn (Ian accounts, secretary at SEAM)
12. NCSEA
 - a. Brand Awareness
 - b. NCSEA Summit
 - c. Dues increasing
13. SENH, new director will coordinate with - **Tony**

Secondary Items (Reminders)

- SE2050
 - a. SEI goals for 2050
 - b. As SEAM board members we should have more knowledge to discuss the initiatives
 - c. Where do we go from here with this?
- Invite student members and Cobb scholarship recipient to event in Orono area
- Reach out to SENH and SEAMass

New Business

- None

Open Discussion

Adjournment

Seminar Planning 2021/2022

Month	Topic	Type	In-Person/ Virtual	Person
TBD	Veranda Street Lateral Slide Bridge, Portland Cianbro Contractor	L		BTW
TBD	Prefabricated bridge elements (Josh Lund)	E		BTW
June	Bridge Replacement, I-91 Rockingham, VT Thomas French, HDR 603-391-0856 June 28 th ?	E	In-Person	BTW
TBD	Social – July?	E	In-Person	Ian
	Tim Maze			
TBD	Historic building analysis			Greg
TBD	Combined ASCE/SEAM seminar			Greg
	Federal Street, Adam Jones			Greg
	Steel Joist Institute			
TBD	Revit Training, Autodesk			Matt P.
May 2022	NECSEA Webinars			

Key:

F = Full day event

H = Half Day event

L = Lunch event

E = Evening event