

SEAM

MEETING MINUTES

February 7, 2022

12:00 pm



Type of Meeting: Monthly Board Meeting (online)

Meeting Facilitator: Bryson Welch

Attendees: Bryson Welch, Matt Novicki, Ian Riley, Matt Paladino, and Greg Cuetara

Note: **RED** means there is an action item for this person.

Roll Call

Approval of minutes from last meeting

Review of last Seminar

1. March – USM Dorm
 - a. Good turnout for event, good feedback for in-person events.
 - b. Small loss due to low cost charged; acceptable.

Priority Items

2. Plan for upcoming seminars (see 2021/2022 Table)
 - a. Add opening on Board in Announcement
3. Membership Drive
 - a. Update website for 2022
 - b. Coordination with Treasurer and Secretary
4. Board
 - a. Matt N. will not be seeking a second term
 - b. Need to send out notice by April 15th. - **Bryson**
5. Financial updates, P&L statement
 - a. Still awaiting some payments from corporate memberships
6. SEER Subcommittee
 - a. No update
7. Material institutes update
 - a. No significant updates, postpone.
8. NCSEA Summit
9. Read SEAM By-Laws

March

- Provide notice for April Annual Meeting, 30 days in advance

April

- 15th, Deadline for Board nominations to be submitted to membership
- 30th, Deadline for nominations by membership to be submitted

May

- 10th, Deadline for Board ballots to be submitted to membership
- 15th, Deadline to file Form E990 with IRS to certify non-profit status
- 25th, Deadline for return of ballots, maintain ballot results for submission to NCSEA in September

June

- 15th, Deadline for election results to be released to membership and NCSEA
- 30th, Board of Director term ends

a.

10. SEAM social media accounts

- a. Facebook
- b. LinkedIn
- c. Both progressing well

11. NCSEA Brand Awareness

12. Google Drive

Secondary Items (Reminders)

- SE2050
 - a. SEI goals for 2050
 - b. As SEAM board members we should have more knowledge to discuss the initiatives
 - c. Where do we go from here with this?
- Invite student members and Cobb scholarship recipient to event in Orono area
- Reach out to SENH and SEAMass
- Awards program initiative (April 2023)

New Business

- None.

Open Discussion

Adjournment

Seminar Planning 2021/2022

Month	Topic	Type	In-Person/ Virtual	Person
TBD	Veranda Street Lateral Slide Bridge, Portland Cianbro Contractor	L		BTW
TBD	Prefabricated bridge elements (Josh Lund)	E		BTW
June	Bridge Replacement, I-91 Rockingham, VT Thomas French, HDR 603-391-0856	L	In-Person	BTW
April 21st	Social	E	In-Person	Ian
May 11th	Portland Back Cove Sewer Interceptor Matt is not here in April		In-Person	Matt N.
	Tim Maze			
TBD	Historic building analysis			Greg
TBD	Combined ASCE/SEAM seminar			Greg
TBD	Revit Training, Autodesk			Matt P.

Key:

F = Full day event

H = Half Day event

L = Lunch event

E = Evening event