SEAM

MEETING AGENDA

March 7, 2022

12:30 pm

Type of Meeting: Monthly Board Meeting (online)

Meeting Facilitator: Bryson Welch

Attendees: Bryson Welch, Matt Novicki, Ian Riley, Matt Paladino, and Greg Cuetara

Note: RED means there is an action item for this person.

Roll Call

Approval of minutes from last meeting

Review of last Seminar

1. February – Seismic design of "other" structures
    a. 15 attendees, seminar went well.
    b. Recording
    c. ZOOM meeting
    d. Constant Contact notice
    e. Email notice

Priority Items

2. Plan for upcoming seminars (see 2021/2022 Table)
    a. Schedule seminars
        i. SEAOPA, Statewide Structural Engineering Conference – Greg
        ii. USM Dorm for March, confirm times/date 4:30 PM start(?) – Matt P.
        iii. Portland Back Cove, May 11th site visit – Matt N.
        iv. Timothy Maze, contact arranged TBD – Matt N.
3. Membership Drive
    a. Update website for 2022
        i. Get control of Google Drive (or create folders with access) from SEAM webmaster – Bryson
    b. Membership and Corporate Membership emails have been sent out
    c. Coordination with Treasurer and Secretary

i. Matt N. and Ian to work over March to update member lists and confirm payments.

4. NCSEA Summit
    a. Ian Riley, SEAM secretary, attended.
    b. Big focus on NCSEA Brand Awareness
    c. Northeast Coalition of Structural Engineers Association meeting.
        i. Discussed Summit, joint seminars, SE licensure in New England.
        ii. Proposed sending out survey to member regarding SE licensure in New England states.
        iii. NECSEA conference in May, collaboration with NECSEA meetings/seminars. Next meeting of NECSEA on March 10th.
    d. Send out updates from Summit and poll regarding SE licensure to members – Ian
        i. Doodle poll account – Bryson
    e. Next NCSEA Summit is November 2-4, 2022 in Chicago, Illinois
5. Financial updates, P&L statement
6. SEER Subcommittee
    a. Memorandum of Understanding (MOU) for working with the Maine Emergency Response Agency, requesting funds for review ($1750 to $2250)
    b. Site Bag, requesting funds for ($300-$400)
7. Material institutes update (Next update March)
8. Read SEAM By-Laws

March

- Provide notice for April Annual Meeting, 30 days in advance

April

- 15th, Deadline for Board nominations to be submitted to membership
- 30th, Deadline for nominations by membership to be submitted

May

- 10th, Deadline for Board ballots to be submitted to membership
- 15th, Deadline to file Form E990 with IRS to certify non-profit status
- 25th, Deadline for return of ballots, maintain ballot results for submission to NCSEA in September

June

- 15th, Deadline for election results to be released to membership and NCSEA
- 30th, Board of Director term ends

    a.
    b. Matt N. and Ian R. term ending in 2022. Ian continuing term, Matt N. undecided.

9. SEAM social media accounts
    a. Facebook
    b. Linkedin
10. NCSEA Brand Awareness
11. Google Drive
    a. Nate Powelson asked about Google drive for non-profits. It would provide access to items such as Gmail, 100 percipients on Google Meet video, and 30 GB of storage per user.

Secondary Items (Reminders)

- SE2050
    a. SEI goals for 2050
    b. As SEAM board members we should have more knowledge to discuss the initiatives
    c. Where do we go from here with this?
    d. Tabled to next meeting.
- Invite student members and Cobb scholarship recipient to event in Orono area
- Reach out to SENH and SEAMass – Matt N.

New Business

- None.

Open Discussion

Adjournment

Seminar Planning 2021/2022

Month	Topic	Type	In-Person/ Virtual	Person
TBD	Veranda Street Lateral Slide Bridge, Portland Cianbro Contractor	L		BTW
TBD	Prefabricated bridge elements (Josh Lund)	E		BTW
May-June	Bridge Replacement, I-91 Rockingham, VT Thomas French, HDR 603-391-0856	L		BTW
TBD	ASCE 7-22 snow loads	L		Ian
TBD	2021 IBC/IRC (Maine Adoption Soon)	H		Ian
April	SEAM Social Event, Annual Meeting	E		Ian
May	Portland Back Cove Sewer Interceptor		In-Person	Matt N.
TBD	Historic building analysis			Greg
TBD	Combined ASCE/SEAM seminar			Greg
TBD	Revit Training, Autodesk			Matt P.
March	USM Dorm, Hybrid-Steel, CLT floors		In-Person	Matt P.

Key:
F = Full day event
H = Half Day event
L = Lunch event
E = Evening event