

SEAM

MEETING MINUTES

October 2, 2021

12:00 pm



Type of Meeting: Monthly Board Meeting (online)

Meeting Facilitator: Bryson Welch

Attendees: Bryson Welch, Matt Novicki, Ian Riley, Matt Paladino, and Greg Cuetara

Note: **RED** means there is an action item for this person.

Roll Call

Approval of minutes from last meeting

1. The minutes were approved.

Priority Items

1. Approval of 2021 – 2022 SEAM Officers and Directors
 - a. Review the SEAM Board Duties
 - i. **Bryson/Ian** – Add final notes and email to Board
 - ii. **Board** – approve in early October.
 - b. Website (Completed)
 1. Past/new President and past/new Treasurer Webmaster to update positions on website
 2. Coordinate with Webmaster to close SEAM emails (leave President, Treasurer, and Secretary)
 3. Misc. items
2. Plan for upcoming seminars (see 2021/2022 Table)
 - a. Schedule seminars
 - b. Full or half day seminar
 - i. Renewal year – we should try to host one 3 or 4 hour seminar, Diamond Reviewed if possible
 - c. Things are changing due to the Delta variant (virtual)
3. Web based services for registration and email notices, Constant Contact
 - a. **Matt N.** - update

4. Financial updates, P&L statement
 - a. Bryson returned to bank and signed documents.
 - b. **Matt N. / Bryson** - Corporate membership payments using PayPal
5. Material institutes update (Next update September)
 - a. Completed and sent out in September.
6. NCSEA Brand Awareness
 - a. Greg has sat in on a few meetings.
 - b. SEAM has no current social media presence.
 - c. Discussion on creating SEAM social media presence on Facebook and LinkedIn.
 - d. **Ian** - will create social media accounts and provide access to all officers.
7. New members
 - a. Forwarded to NCSEA
 - b. Confirm payments – **Matt N.**
 - c. Updated Thornton Tomasetti mailing address
8. PE Board
 - a. Not discussed.
9. ACEC dues/GAC coordination
 - a. Not discussed.

Secondary Items (Reminders)

- SE2050
 - a. SEI goals for 2050
 - b. As SEAM board members we should have more knowledge to discuss the initiatives
 - c. Where do we go from here with this?
 - d. Are there NCSEA webinars going forward?
- Invite student members and Cobb scholarship recipient to event in Orono area
- Reach out to SENH and SEAMass

New Business

- **Matt N.** – Setup and/or verify SEAM corporation status with State of Maine to allow SEER to be incorporated as sub-corporation of SEAM.

Open Discussion

- NCSEA 2021 Summit moved to February 2022, travel arrangements changed for Ian with no expected changes in costs.

Adjournment

Seminar Planning 2021/2022

Month	Topic	Type	In-Person/ Virtual	Person
December	Steel joist and Metal Deck Design - Vulcraft	E		BTW
March?	Veranda Street Lateral Slide Bridge, Portland Cianbro Contractor	E		BTW
TBD	Prefabricated bridge elements (Josh Lund)	E		BTW
TBD	Portland Observatory	E		BTW
October	SE Test Primer Next exam is in October	H/L	Virtual	Ian
				Ian
November	Dynamic Loading, Timothy Maze Matt to confirm availability		Virtual	Matt N.
				Matt N.
TBD	Historic building analysis			Greg
TBD	Seismic design of "other" structures		Virtual	Greg
TBD	Combined ASCE/SEAM seminar			Greg
TBD	Revit Training, Autodesk			Matt P.
October	USM Dorm, Hybrid-Steel, CLT floors		In-Person	Matt P.

Key:

F = Full day event

H = Half Day event

L = Lunch event

E = Evening event