

SEAM

MEETING MINUTES

April 5, 2021

12:00pm



Type of Meeting: Monthly Board Meeting (online)

Meeting Facilitator: Dan Burne

Attendees: Teresa Price, Bryson Welch, Matt Novicki, and Ian Riley

Note: Initials in **RED** means there is an action item for this person.

Roll Call

Approval of minutes from last meeting

- Forward both March and April meeting minutes **BW**

Review of last Seminar

- No March meeting

Priority Items

1. Plan for upcoming seminars (see 2021 Table)
 - a. See Seminar Planning
 - i. NECSEA, Check in with NECSEA
 1. There were approximately 10 attendees as of 4/5 @ 1:00
 2. But people are still signing up
 - ii. Special Inspections on May 12th, **IR (2 hours)**
 - iii. Review list of past seminars from other MO's
 - iv. What's going on in Portland or the State
 - b. New ideas?
 - i. All to communicate with people over email
 - c. Full Day Seminar?
 - i. Let's plan for a couple in the fall (spring would be better)
2. SE2050 (Structural)
 - a. SEI goals for 2050
 - b. As SEAM board members we should have more knowledge to discuss the initiatives

3. Member update (124 current. Any new corporate?)
 - a. Member list on website-DB to reconnect with Ethan on this
 - b. Expand on discussion
 - c. A couple more people have signed up,
4. Financial updates, P&L statement
 - a. P&L Report, sent by TP
 - b. Sent Form 990 to IRS
5. Material institutes update
 - a. Last updated 9/15/2020 – [All send to DB]
 - b. DB to send out upcoming board positions to members (interested people to confirm by e.o. month)
 - c. DB connect with Eric Dube re: MUBEC committee
 - d. Forward material updates to DB by 4/6
6. ACEC/Legislative Updates
 - a. BW reached out to ACEC
 - b. ACEC invited us to next GAC meeting
 - i. Discuss transpiration bill
7. Web based services for registration and email notices-MN
 - a. MN looking into it now
 - b. Close SEAM emails and just have one president email address
8. Monthly to do Items
 - a. Look at operating manual
 - b. New board members
 - i. End of April
 - ii. Greg C. has interest in board member
 - c. SEAM website “not secure”
 - i. Check in with Ethan

Secondary Items

- Invite student members to event in Orono area
- Invite Cobb scholarship recipients to events
- Reach out to SENH and SEAMass
- SEAM Operating Manual updates
- Continue to post meeting minutes on website
- SEAM Board of Directors duties

- a. Continue to update SEAM Board of Directors Duties, Activities, and Responsibilities
- b. Are they being posted June 2019? Check with Ethan

New Business

Open Discussion

Adjournment

Seminar Planning 2020/2021

Month	Topic	Type	Person
April 7-8	NECSEA Changes to Building Code Requirements	4 pdh total	BW
May 12	Special Inspections	2 hours Lunch	IR
TBD	SE Test Primer Next exam is in April	H	IR
TBD	Prefabricated bridge elements (Josh Lund) Coordinate with SENH		BW
TBD	Ethics		TP
TBD	Ground Improvement		MN
TBD	Portland Observatory - Contact Ben Brubaker and Portland Observatory - After pandemic		
	Sebago, point cloud Scan		DB

Key:

F = Full day event

H = Half Day event

L = Lunch event

E = Evening event

Notes:

Think what we can we do in fall; it's a renewal year

Provide diamond approved webinars

11:13 AM

04/05/21

Accrual Basis

SEAM
Profit & Loss
January 1 through April 5, 2021

	Jan 1 - Apr 5, 21
Ordinary Income/Expense	
Income	
Member Payments for Seminars	1,106.66
Program Income	
Membership Dues	7,046.06
Total Program Income	7,046.06
Total Income	8,152.72
Expense	
Operations	
Website	180.42
Total Operations	180.42
Promotional Items	1,329.30
Seminar Hosting	
Online webinar platform	549.90
Speaker Honorarium	100.00
Total Seminar Hosting	649.90
Total Expense	2,159.62
Net Ordinary Income	5,993.10
Net Income	5,993.10