

SEAM

MEETING MINUTES

February 9, 2021

12:00pm



Type of Meeting: Monthly Board Meeting (online)

Meeting Facilitator: Dan Burne

Attendees: Teresa Price, Bryson Welch, Matt Novicki, and Ian Riley

Note: Initials in **RED** means there is an action item for this person.

Roll Call

Approval of minutes from last meeting

Review of last Seminar

- N/A

Priority Items

1. Plan for upcoming seminars (see 2021 Table)
 - a. See Seminar Planning
 - i. Review list of past seminars from other MO's
 - b. New ideas?
 - i. All to communicate with people over email
 - c. Full Day Seminar?
 - i. Let's plan for a couple in the fall
2. Member update
 - a. **DB** will send out reminder to renew with event notice.
 - b. **DB** Need to incorporate corporate membership to regular spreadsheet (need to streamline this in new format)
 - c. **BW** forward corporate list to Teresa
3. Financial updates, P&L statement
4. Material institutes update
 - a. Last updated 9/15/2020 – will send out after Feb event [**All** send to DB]
5. ACEC/Legislative Updates
 - a. No updates at this time

6. Web based services for registration and email notices-MN
 - a. MN looking into it now
 - b. Close SEAM emails and just have one president email address
7. Monthly to do Items
 - a. Look at the operating manual
8. Zoom software purchased?
 - a. 100 seat has been purchased

Secondary Items

- Invite student members to event in Orono area
- Invite Cobb scholarship recipients to events
- Reach out to SENH and SEAMass
- SEAM Operating Manual updates
- Continue to post meeting minutes on website
- SEAM Board of Directors duties
 - a. Continue to update SEAM Board of Directors Duties, Activities, and Responsibilities
- DB will look into SEAM Hats
 - a. Sell them at the table in future

New Business

Open Discussion

Adjournment

Seminar Planning 2020/2021

Month	Topic	Type	Person
February	TT Sustainability in Structures • ZOOM or RingCentral platform	L	DB
TBD	SE Test Primer • Next exam is in April	H	IR
TBD	Prefabricated bridge elements (Josh Lund) • Coordinate with SENH		BW
TBD	Ethics •		TP
TBD	Ground Improvement •		MN
TBD	Wind turbines •		MN
TBD	Portland Observatory • Contact Ben Brubaker and Portland Observatory • After pandemic		
	Sebago, point cloud Scan		DB

Key:

F = Full day event

H = Half Day event

L = Lunch event

E = Evening event

Notes:

Think what we can we do in fall; it's a renewal year

Provide diamond approved webinars