

SEAM

MEETING AGENDA

November 5, 2020

12:00pm



Type of Meeting: Monthly Board Meeting (online)

Meeting Facilitator: Dan Burne

Attendees: Teresa Price, Bryson Welch, Matt Novicki, Ian Riley

Note: Initials in **RED** means there is an action item for this person.

Roll Call

Approval of minutes from last meeting

- Post October minutes on website; **BW** to forward to Ethan

Review of last Seminar

- We received \$1,165 for the seminar (37 members and 8 non-members). The Paypal transaction fees (4%) was \$47.47, NCSEA fee was \$500, and the gift cards were \$200, so the net income is \$417.53.
- NCSEA was very helpful coordinating the ZOOM meeting

Priority Items

1. Member update
 - a. Corporate membership
 - i. Forward 2020 membership list to NCSEA **BW**
 1. 128 members (\$20/member) = \$2,560.00
 - ii. Forward payment to NCSEA **TP**
 - b. NCSEA membership year vs. SEAM membership year
 - i. NCSEA membership year 9/1/2020 to 12/31/2021 (16 months)
 - ii. Keep track of new SEAM members in 2021 and forward to NCSEA as updates
2. Plan for upcoming seminars
 - a. See Seminar Planning 2020/2021 Table`
3. Financial update, P&L statement
4. Material institutes update

- a. Last updated 9/15/2020
5. ACEC/Legislative Updates
 - a. State PE Board Meeting meet 11/15 and discussed decoupling the PE exam. TP attended meeting and said they would not decouple the PE exam unless all the member organizations agreed to do so. SEAM expressed concerns about decoupling the exam.
6. Web based services for registration and email notices
 - a. Work to forward Constant Contact MN
 - b. Invite Ethan to next meeting to coordinate
7. Monthly to do Items
 - a. November
 - b. December
 - i. IT fees to be completed by Ethan and payment forwarded to TP

Secondary Items

- Invite student members to event in Orono area
- Invite Cobb scholarship recipients to events
- Reach out to SENH and SEAMass
- SEAM Operating Manual updates
- Continue to post meeting minutes on website

New Business

1. Purchase Zoom software
 - a. Seminar version (100 or 500 seats)
2. Access to OneDrive
 - a. Invite Ethan to next meeting to coordinate
3. SEAM Board of Directors duties
 - a. Continue to update SEAM Board of Directors Duties, Activities, and Responsibilities

Open Discussion

Adjournment

Seminar Planning 2020/2021

Month	Topic	Type	Person
December	UMO Composite Lab Tour (Part 1 seminar) - Dena H. will speak about the new building and possibly do a walking tour online - Invite Cobb scholar recipient to event - Invite ACEC student chapter and students interested in structural engineer - Use NCSEA again to host - Forward Leo's contact to Ian BW	E	IR
	AIT Bridge Beams (Part 2 seminar) Will need to purchase ZOOM conference	E	IR
January	TT Sustainability in Structures ZOOM or RingCentral platform	L	DB
January	SE Test Primer Next exam is in April	H	IR
TBD	Precast Deck Panels - Contact Josh Lund - Coordinate with SENH		BW
TBD	Ethics		TP
TBD	Ground Improvement		MN
TBD	Wind turbines		MN
TBD	Portland Observatory - Contact Ben Brubaker and Portland Observatory - After pandemic		

Key:

F = Full day event

H = Half Day event

L = Lunch event

E = Evening event