

SEAM

Meeting Minutes

October 8, 2020
12:00pm



Type of Meeting: Regular (Online)

Meeting Facilitator: Dan Burne

Attendees: Bryson Welch, Matt Novicki, Ian Riley

NOTE: Initials in RED means there is an action item for this person.

- I. Roll call
- II. Approval of minutes from last meeting
- III. Review of last Seminar (N/A)
- IV. Open issues (**Priority Items**)
 - a) Member update
 - o New Corporate members
 - **TP** to forward **BW** information on new Corporate member
 - **BW** forward to NCSEA
 - o **DB** for fill out Annual SEA Survey, Due 11/1, See Leo Baran email 9/30/20
 - b) Plan for upcoming seminars (see table at end of agenda).
 - o **MMC**
 - **BW** forward announcement to speakers to check
 - Clarify Eastern Time
 - **BW** forward announcement to Ethan to post on website
 - **BW** forward announcement to DB for distribution
 - Forward to SENH, SEAMASS, ASCE Maine
 - Provide gift cards, \$100 each to LL Beam
 - o **UMaine**
 - **IR** to look into ZOOM membership and see if it's required for Nov meeting
 - c) Financial Update, P&L statement
 - d) Material institutes updates

- e) ACEC / Legislative Updates (not in session)
 - o **State Board Meeting, Thursday 10/15/20**
 - **Concerned about decoupling the PE exam with 4 years of work experience**
 - **DB to forward invitation to ACEC**
 - **BW and TP to possibly attend meeting**
- f) Web based service for registration and email notices (MN)
 - o **MN to work on Constant Contact notices**
- g) Monthly to do Items
 - o **September (Check with TP)**
 - 30th - Deadline for payment of dues to NCSEA, \$20 per member, submission of membership list and Board of Director ballot results
 - Eric Cobb Scholarship Fund
 - o **October (Check with TP)**
 - Budget submitted to Board of Directors by 15th by Treasurer

V. Open issues (**Secondary Items - Ongoing**)

- a) Invite younger members to event in Orono area
- b) Invite Cobb scholarship recipients to events. Last thank you note received in late July (Stephanie Ayoite), assume awarded early summer? Would be good to get an
- c) Reach out to remaining SENH
- d) SEAM Operating Manual updates?
- e) Creating financial “paper trail”
- f) Continueto post meeting minutes on website

VI. New business

VII. Open Discussion

VIII. Adjournment

SEMINAR PLANNING 2020/2021

Month	Topic	(F)ull Day (H)alf Day (E)vening meeting	Person responsible
Oct, 23rd	MMC Garage Demo BW will work with NCSEA to coordinate ZOOM meeting.	Lunch (1 hour)	BW
Late November	UMO Composite Lab Tour Dena H. will speak about the new building and everyone will go to composite center for a tour Double check who won the scholarship Invite ASCE student chapter and students interested in structures Check to see if we can use UMaine ZOOM technology	E	IR
TBD	Sustainability and Structures The TT office is interested Dan is meeting with them next week	E	DB
	SE Test Primer	H	IR
	SENH, high strength grout for bridges	E	BW
	Ben Brubaker/Portland Observatory	E	BW
	Ethics	E	TP
	Ground Improvet	E	MN