

# **SEAM**

## **Meeting Minutes**

February 14, 2020  
12:00pm



Type of Meeting: Regular

Meeting Facilitator: Dan Burne

Attendees: Bryson Welch, Matt Novicki, Ian Riley, Teresa Price

**NOTE: Initials in RED means there is an action item for this person.**

- I. Roll call
- II. Approval of minutes from last meeting **Approved**
- III. Review of last Seminar – **The seminar scheduled for 2/7 was rescheduled to 2/21 due to inclement weather. DB send reminder to attendees of rescheduled event.**
- IV. Open issues (**Priority Items**)
  - a) Plan for upcoming seminars (**see table at end of agenda**).
  - b) Financial Update, P&L statement

**TP is planning on providing an update next meeting.**
  - c) Material institutes updates – Please send to DB

**DB is planning on forwarding update soon.**
  - d) ACEC / Legislative Updates (now in session)

**BTW has been attending ACEC legislative committees. The legislative session is off to a slow start, but there appears to be money in the supplemental budget for the legislature to distribute. There is potential for additional funding for transportation and housing projects.**
  - e) Web based service for registration and email notices update (MN) – meet to finalize

**During a test run many people didn't receive the test emails because they were getting caught in spam.**

- **MN** is requesting feedback including the format of the emails
- **It would be helpful to dedicate a meeting just to discuss getting the web based service on line.**

f) Summit -DB get with ER to post on website

**DB to post information on web**

g) Membership 2020: Verify members with seminar registration and send reminder

**BW to update roster with corporate**

h) QBS committee representation?

**We're looking for volunteers; possibly a member. It would be helpful to know where it's located. Our sense is that it's located in Bangor.**

#### V. Open issues (Secondary Items - Ongoing)

- Invite younger members to events in Orono area
- Invite Cobb scholarship recipients to events. Last thank you note received in late July (Stephanie Ayoite), assume awarded early summer? Would be good to get an overall status of amount given since creation and send to members, reminding we are still actively supporting this.
- Reach out to remaining SEANH
- SEAM Operating Manual updates?
- Creating financial "paper trail" (TP)
- Continue to post meeting minutes on website

#### VI. New business

**Provide IR spreadsheet about each seminar.**

**BW to sign up to attend leadership meeting in Chicago**

#### VII. Open Discussion

#### VIII. Adjournment

## SEMINAR PLANNING 2019

| Month    | Topic                                                                                                                                                   | (F)ull Day<br>(H)alf Day<br>(E)vening<br>meeting | Person<br>responsible |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|-----------------------|
| 2/21     | Woodworks ½ day on podium construction                                                                                                                  | H                                                | DB                    |
| March?   | Barnhart Crane                                                                                                                                          | E                                                | MN                    |
| March?   | UMO Composite Lab & AIG Composite Bridge Beams                                                                                                          | Friday Afternoon                                 | IR                    |
| March?   | Could we piggyback with MainePSE at UMO?                                                                                                                |                                                  |                       |
| April    | Tour of Gagne Masonry Block Plant – or another option                                                                                                   |                                                  | TP                    |
| June 4th | MMC Garage Demo, The presenters are secured, but need to work on location                                                                               | E                                                | BW                    |
|          | Ground Improvement                                                                                                                                      | H                                                | MN                    |
|          | Bill Ducus (MDOT) – Bridge girder repair? / Bridge topic? New Bridge Mat'l? ABC?                                                                        | E                                                | BW                    |
|          | SE Test Primer?                                                                                                                                         |                                                  | IR                    |
|          | Ben Brubaker?                                                                                                                                           |                                                  |                       |
|          | Ethics                                                                                                                                                  | E                                                | TP                    |
|          | <del>IBC Special Inspections, State of Maine Speaker</del> (The speaker would be a good contributor, but probably not a appropriate for a main speaker) | <del>E</del>                                     | <del>BW</del>         |
|          |                                                                                                                                                         |                                                  |                       |
|          |                                                                                                                                                         |                                                  |                       |
|          |                                                                                                                                                         |                                                  |                       |